

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE MEETING
January 4, 2023
Stage 14, FLCC Main Campus
Presiding: Trustee Cushman, Chair**

Committee Members Present: Trustee Cushman (Chair), Trustee Abraham, Trustee Geise (ex-officio), Trustee Mihalik, Student Trustee Schumacher

Excused: Trustee Cass

Others Present:

Trustees: Trustee Astles, Trustee Hamlin, Trustee Martin, Trustee Russell

Staff and Students: Jeff Babcock, Dr. Sim Covington, Linda Cunningham, Penny Hamilton, Cassy Kent, Brandon Lawson, Chief Matthew McGrath, Ken Motsenbocker, Louis Noce, Dr. Robert Nye, Michelle Polowchak, Cheryl Ten Ecyk, Dr. Carol Urbaitis

Guests: Jerry DeRomanis & Barbara Burke – LaBella Associates

Meeting had a total of 5 participants at the start of the meeting; some guests joined via Webex call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

At 4:31 P.M., Chairman Cushman called the FLCC Board of Trustees Education and Planning Committee meeting to order.

Business

Review of December 7, 2022, Committee Meeting Minutes

Trustee Cushman inquired about any adjustments or changes to minutes. No revisions or comments noted.

Enrollment Report

Dr. Carol Urbaitis, Vice President of Enrollment Management, provided an enrollment report in the packet as of December. The report is for winter and spring, numbers as of December 30th for winter the head count of 2.2% is final. The numbers are comparatively flat for winter and moving on to spring, the head count is 2.3% in comparison of 1.1% and a 2.8% decline from December 16th. There was a slight shift in head count, two weeks before classes. After the semester begins, we will provide you updated numbers at the February Board Meeting.

Student Success Update

Ms. Linda Cunningham, Technical Specialist-Applied Learning & Adv. Comm. Liaison of Student Well Being presented a PowerPoint that was also provided in the Board of Trustees packet. First Linda thanked the Board for having her attend and explained that there are shared efforts in their office that include involvement from Patti Rockwell, the Law Enforcement Office and the Office of the Provost. The concept was created to enroll students through applied learning activities to enhance transfer options for students who had interest in certain occupations. This is an effort to support students with their perspective in mind and act as a liaison through the Program Coordinator office related to enrollment in the specific program. The program was a pilot in the Spring of 2022 and was associated with Laker Day Events. We had canine and drone demonstration for students with an interest in law enforcement internships. Through our office we are defining best practices for internships. There will be a \$500 stipend for students upon completion of the internship. In the fall of

2022, we outlined the requirements of the internship in a letter. After that we met with specific department chairs who then reviewed with their department to garner interest.

We have a Google doc spreadsheet that provides a synopsis related to the internships. The Program Coordinator is a mini career and will assist students with transfer opportunities. We will have past graduates that come back to share their experiences. The internships will also be a high school recruitment tool. The ten internships have been filled as of this date. The applied learning is completed with 35 hours of commitment and the on boarding materials are implemented by the HR office. The degree program is developed through focus groups and activities are developed to align with the vitality of the program to provide opportunities for interconnectedness. Initially there is a meeting to provide guidance and the onboarding process, mid semester there is a check in to see if there are any additional supports that are needed. There is documentation progress throughout the entire time of commitment. The 10 programs are focused on humanities, social science, environmental conservation, health science. Linda thanked the college and the provost for help in making the internships a reality.

Resolutions

Approve Tenure Track Faculty Reappointment – Cassy Kent explained that there was a human error where Nicholas Fagnoli was left off the list in December. This had nothing to do with him, he is doing a fabulous job as noted by Ms. Kent. *Cassy Kent, Interim Provost, Vice President of Academic and Student Affairs*, presented APPROVE TENURE TRACK FACULTY REAPPOINTMENTS WHEREAS, the FLCC Tenure Review Committee has completed their deliberations and recommends that the following teaching faculty be approved for reappointment effective August 28, 2023: Second Probationary Year Nicholas Fagnoli, Humanities WHEREAS, the College President and Provost/Vice President of Academic & Student Affairs have reviewed this list of teaching faculty and concur with the FLCC Tenure Review Committee recommendation; and WHEREAS, reappointments are ordinarily scheduled to be presented to the Board of Trustees for approval no later than four months after the anniversary date of a faculty member’s appointment anniversary date; and WHEREAS, the College President recommends the FLCC Board of Trustees approval of said faculty reappointments; NOW, THEREFORE BE IT RESOLVED that the FLCC Board of Trustees does hereby approve said faculty members for reappointment effective on the dates stated above.

Cassy Kent, Interim Provost, Vice President of Academic and Student Affairs, presented a resolution that has grown out of community needs related to lack of staffing for nursing. This program will offer a bridge between the Nursing Aide program and the RN program. This will allow students to obtain a License Practical Nursing degree and the 14 credits that they take will automatically transfer to the RN program. This gives an incentive due to the transfer credit. This will start in the fall semester and can be completed based on one academic year and one summer semester for completion of the certificate. Trustee Hamlin inquired whether there are other nursing programs similar in the Finger Lakes area? Ms. Kent explained that there is the FL College of Nursing and Wayne FL BOCES that provide something similar. The difference is a student can come in with an accelerated program in the Spring and take the bridge course during the winter session, one pharmacology course and complete the RN program. Trustee Mihalik inquired if this is a day program? Ms. Kent explained the course of study will be offered day and evening. Trustee Cushman asked if these courses are TAP eligible? Dr. Urbaitis explained that this is a credit bearing program and eligible to submit the FAFSA.

Cassy Kent, Interim Provost, Vice President of Academic and Student Affairs presented a resolution to approve

Licensed Practical Nursing Certificate. APPROVE LICENSED PRACTICAL NURSING CERTIFICATE WHEREAS, Finger Lakes Community College seeks to ensure that the surrounding area has sufficiently trained medical personnel and, WHEREAS, Finger Lakes Community College seeks to create a bridge from our Certified Nursing Assistant program to our AAS in Nursing; and, WHEREAS, the recently opened Sands Family Center for Allied health offers the space and facilities to offer a high-quality Licensed Practical Nursing Certificate and, WHEREAS, there is market demand for highly trained medical personnel; and WHEREAS, the Academic Senate of Finger Lakes Community College voted to approve the Licensed Practical Nursing Certificate at its December 15th, 2022 meeting; NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the Creation of a Licensed Practical Nursing Certificate.

Strategic Thought Presentation LaBella Associates

Facilities Master Plan – document in packet from LaBella Associates. *Cathy Ahern, Director of Facilities and Grounds* explained that the detailed presentation in the packet involved a lot of conversations with the committee. She then explained that an RFP was put out and LaBella was the chosen company and that Jerry DeRomanis and Barbara Burke presented on December 18th to the Facilities Master Plan Committee. The discussion was about where we are and where we are going, she then requested Jerry DeRomanis to review the documents.

Mr. DeRomanis thanked the Board of Directors for having him attend today. This is an outline of our process. The objective and goal work as a tool for a 10-year plan. There will be a review of this location and other locations, this is critical and paramount to understand how we will grow and adapt. In short there is a review of the architecture of the main campus, and review of data to implement and confirm project scope, this process evolves over time. The project schedule is to review all components and keep a constant record to be able to analyze and create bullet points related to the demographics, architectural inventory, and energy monitoring. The various focus groups will engage in February and distill the information as we develop the initial analysis, taking that feedback and reconnect the draft report. The plan would be to provide this in August and then a final report by September or October.

There are three parts of the master planning: inventory analysis, demographic analysis, and a deep dive related to jobs, community, student body as well as graduation rates to help with the project. The full facilities assessment is to gather information related to workspace allocation. An example is the nursing expansion for this building. Provide an understanding of moves of offices and workspaces and how it effects other areas or removes barriers for efficiency for the students and academics. How the moves of office and workspaces effect IT infrastructure, a full understanding of the road map. Part 2 of the graphic reviewed reflects the why deliver, this is the analytical part of the master plan. Does the plan provide the integration, a happy environment and this will be a review of the Facilities Matrix. There was discussion of review related to the other locations affiliated with the college that are in Canandaigua, Geneva, Victor, Muller Field Station. The review of space allocation, and signage determining how it all fits and the identifying documentation of whether owned by the county or FLCC.

Trustee Martin inquired about the buildings on the slides, the old home in Naples, no review is that not a priority? Cathy Ahern explained that the review of non-owned buildings will be brief and will be left to the Foundation for a deep dive. Trustee Mihalik inquired if the conditions of reviewing the space around the outside of the building is reviewed? Mr. DeRomanis explained that the facility is looked at how it functions in terms of structure and a review based on need to grow and if renovation is required. Cathy Ahern discussed that we look at the physical campus proper, our trails are beautiful. We have an adjacent 250 acres, and our

goal is to explore opportunities and look at it from a third-party perspective. Mr. DeRomanis explained that this is a fluid process as we uncover different layers of detail, we will evaluate, the largest location is in Canandaigua. We will rewind once we have the details and then have an understanding related to the needs of the building upgrades and optimizations. The work with focus groups will discuss wants vs. needs and how it relates to the strategic plan. Relocation of department and the identities of those departments will be reviewed. Formal learning is intangible, the needs of students to find spaces easily and work in those spaces. We will review the greenhouse and the integrity of it will be evaluated further.

Outline of what is owned by CMAC, what is owned by FLCC, what is owned by the County and owned by Friends of CMAC will be determined in the documentation.

Figuring out how to flip the script when a show is going on at CMAC, how does it unravel operations of FLCC. Review Programmatic opportunities, restaurant facilities, growth opportunities. Review all departments, needs vs. wants, what are your objectives? Peer facilities, the design of CMAC and proximity to how close it is to the campus. The boundary line is challenging between CMAC and FLCC facilities.

The Victor Campus was discussed in terms of a growing school district in our region; however, the increasing rental costs needs to be evaluated. Would it make sense to pull the programs there and relocate to the Canandaigua campus. The Geneva campus is owned by the County, discussion of to include it in the master plan as it relates to understanding the current partnership.

The Viticulture Center was not included in the master plan; however, we are looking for curriculum expansion that may allow for this to also be included in the plan. FLCC maintains the property, the County owns the building. Trustee Russell explained that his understanding is that the funding came from Senator Nozzalio. Review of State Law or whether this is through the Foundation, the land that the building is on may be owned by the TecPark? Discussion of the Cannabis program and looking at what we have as a program that may fit in another area.

The Newark Center was discussed and what the vision is for the that campus. The lease will be raised in 2025-2026 and needs to be considered, what are the top focus areas related to that center. East Hill Campus was mentioned but nothing defined. Muller Field Station architecture was discussed and a review of whether it will be part of the master plan, IT infrastructure for that location is a primary concern.

Mr. DeRomanis explained that the next steps are to schedule focus groups to evaluate our facilities, tour our facilities and review the needs. Mr. DeRomanis asked if there were any additional questions?

Trustee Mihalik commented on the Newark slide noting that it mentioned the center being critical, she noted that all our program centers are critical and if the language could be changed on that slide.

The question of how does this Facilities Master plan work with the strategic plan for the county, do we know that? Mr. DeRomanis explained that the Facilities Master plan will run parallel with the FLCC Strategic plan. Cathy Ahern discussed that Tom Harvey is involved with the Facilities Master plan as is Debora Ortloff and she is sure they will be conscious of the variables involved. Trustee Geise and Trustee Astles are also on the Facilities Master Plan Committee.

Trustee Mihalik noted that she is hopeful that accessibility for people with disabilities is being considered.

She noted that a college she recently visited had ports into stairways for accessibility and lighting for those with visual impairments for signage was a consideration. Mr. DeRomanis noted yes, absolutely we have done a lot of that at RIT as it relates to projectors, acoustics, and other small nuances to retain student focus.

Trustee Russell knows this is early in the process but would highly recommend meeting with the County Board of Supervisors in the future. Also inquired if the Conservation Society is in the loop? Cathy Ahern spoke to that in terms of her conversations with Tom Harvey. Discussions of renovations rather than building new buildings is the current thought processes. Mr. DeRomanis explained that the August report will provide recommendations and costs associated with the recommendations.

Mr. DeRomanis explained this is a 10–12-year plan and is a working tool for your use. Cathy Ahern explained that Jerry DeRomanis will be bringing in in Pike Construction, they can give the numbers and projections required for projects. Trustee Martin inquired if there is any overlap in services in terms of energy modeling and how the building functions and looking at equipment and energy losses based on efficiency? Mr. DeRomanis mentioned the varying costs of geo thermos will be monitored with a log. Cathy Ahern explained the way we think of climate change and temperatures related to design. Is it hotter because it is more humid outside or there is a storm water management area issue or a storm water management problem? She explained that the roof drains, and the HVAC are integral to temperature controls. We must think about it differently, it is a bigger area that we are looking at.

Trustee Mihalik inquired about the graphics on signage and is that part of the review? Mr. DeRomanis explained that we do look at the signage aspect and how that is presented from a marketing standpoint for various departments, we look at the graphics that best illustrate the need of the space.

Adjourned

There being no further business, at 5:27 P.M., on motion by Trustee Mihalik, and a second by Trustee Schumacher and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,
Penny Hamilton
Assistant Secretary of the Board

Submitted by,
Trustee George Cushman
Chair, Education & Planning Committee

Next Meeting: Wednesday, February 1, 2023 – Stage 14, 2nd Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE MEETING**

January 4, 2023

Stage 14, FLCC Main Campus

Presiding: Trustee Martin, Chair

Committee Members Present: Trustee Astles, Trustee Hamlin, Trustee Russell, Trustee Geise (ex-officio), Trustee Martin (Chair)

Excused: Trustee Cass,

Others Present:

Trustees: Trustee Abraham, Trustee Cushman, Trustee Mihalik, Student Trustee Schumacher

Staff and Students: Dr. Sim Covington, Penny Hamilton, Cassy Kent, Brandon Lawson, Chief Matthew McGrath, Ken Motsenbocker, Louis Noce, Dr. Robert Nye, Michelle Polowchak, Cheryl Ten Ecyk, Dr. Carol Urbaitis

Guests:

Meeting had a total of 5 participants at the start of the meeting; some guests joined via WebEx call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

At 5:28 P.M., Trustee Martin called the FLCC Board of Trustees Finance & Facilities Committee to order.

Business

Review December 7, 2022, Committee Meeting Minutes

Any changes or questions, No revisions, or comments. None noted.

FLCC 2021-2022 Operating Budget Update & Finance Report

Ken Motsenbocker, Interim CFO explained the report in the packet. He noted that we are in the same spot as previously noted. The projection was to be at a deficit of 1.8 million, however it will be half of that due to the delay in filling positions. He further explained where we are in terms of the audit and that there is nothing new or unexpected. He explained the capitalized leases, this was an additional handout distributed today. The audited financial report will be provided at the March Board of Trustees Meeting. The leases will be placed with the budget for reference. Expenses that we use to call rent the auditors provide a slight change in classification of interest and principal. Trustee Astles inquired about the net calculation reflected. Trustee Martin inquired about future calculations that the items for the leases will not be depreciated for this building? Trustee Martin requested clarification as to RICO. Mr. Motsenbocker explained that is the RICO our copiers. Mr. Motsenbocker explained that this is big picture for assets and liabilities and reviewed that the 22 million will be raised by an additional 7 million. There was discussion related to the auditor's suggestion of one year vs. two-year results. We have 2 years of numbers, then they have summary pages. Discussed dropping one year out and advocating for simplicity. SUNY is not asking for a two-year audit.

Resolutions

Annual renewal for county provided services. Ken Motsenbocker, Interim CFO presented a resolution AUTHORIZATION OF MEMORANDUM OF UNDERSTANDING FOR ONTARIO COUNTY TO PROVIDE PURCHASING SERVICES TO FINGER LAKES COMMUNITY COLLEGE WHEREAS, County Resolution No. 146-98

adopted March 26, 1998, authorized an agreement between the County ("the County") and Finger Lakes Community College ("the College") for the Administration and Operation of the College; and WHEREAS, FLCC authorized the same agreement through Resolution No. 21-98 adopted April 21, 1998; and WHEREAS, The agreement, commonly known as the "Rundell Treaty", was developed after a series of meetings between representatives from both the College and the County "to further delineate the responsibilities of the College Trustees and the Board of Supervisors"; and WHEREAS, The County and the College entered into an MOU authorized by County Resolution 188-2018, dated March 8, 2018, and FLCC Resolution 20-18, dated April 4, 2018 that redefined and clarified the services provided to the College by the County Purchasing Department; and WHEREAS, The term of the current MOU expires December 31, 2022; and WHEREAS, The College and the County wish to renew the MOU for the period January 1, 2023, through December 31, 2023, as modified; NOW THEREFORE BE IT RESOLVED, The agreement is hereby modified by the Memorandum of Understanding; BE IT FURTHER RESOLVED, The President is authorized to execute the Memorandum of Understanding; and the Memorandum of Understanding will be in full force and effect upon its execution and the adoption of same by resolution of both the County and the College.

Matthew McGrath, Chief of Campus Security presented a resolution that was a first read in December. Purchase Patrol Rifles for the protection of Campus Safety and in support of Campus Police. WHEREAS A request for the President of Finger Lakes Community College to approve the purchase and issuance of two (2) patrol rifles and related equipment for the FLCC Campus Police Department at a cost not to exceed \$6,500.00., as authorized under NYS Education Law Section 6306.5-a., to improve the Department's ability to provide a rapid and effective initial response to a threat armed with a long gun; and WHEREAS FLCC maintains a unique position in the community as the venue of choice for educational, athletic, and entertainment events in the region. Several hundred people also work at FLCC each day. The very attributes that make FLCC such an appealing place for the community also make it vulnerable to the threat of violence resulting in mass casualties; and WHEREAS FLCC Campus Police officers provide the first law enforcement response to a violent incident on college property. Having access to and training in the rapid and proper use of a patrol rifle will significantly mitigate, but not eliminate, the risks of containing or neutralizing a threat that is armed with a long gun. Anticipating and planning responses to violence on campus are critical responsibilities of the FLCC Campus Police Department. A proactive approach to the safety of the college community involves anticipating that violent situations will happen and assesses the readiness of those who will respond to it when it does; and WHEREAS FLCC Campus Police as presently equipped have a tactical disadvantage in responding to a threat armed with a long gun and would have to consider much riskier and time-consuming approaches to be within range for their pistols to be effective. FLCC officers may have to direct officers with rifles from off campus to the location of an assailant armed with a long gun, adding time to the response that would result in more casualties; and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts the purchase of two (2) patrol rifles and equipment at a cost not to exceed \$6,500.00.

Trustee Abraham asked if we are we setting ourselves up, limiting ourselves by using the term long rifles over and over in the resolution? Chief McGrath explained that it does not limit us. Dr. Nye explained that this relates to the threat of other long rifles to help counter a higher-level of threat and to have the importance of force. Chief McGrath mentioned that we have other justification of means for batons, pepper spray, etc. We are not limiting ourselves at all. Trustee Martin explained that even though he is not a strong proponent of armed officers, and this is not to say he doesn't support our security officers, he is in support of the

President and his judgement as it relates to this resolution and would like that part of the record. Chief McGrath explained that they received five letters of support from the State Troopers, Ontario County Sheriff's Department, Wayne County Sheriff's Department, and the Geneva Police Department. Officer Lawson also mentioned that he has been approached in the hall by instructors who are in favor of proposal.

There has not been anything negative conveyed. The staff are in full support of it. We were being asked previously by law enforcement why we didn't have long rifles due to a posting out of Washington. Dr. Nye explained that the information was discussed with the various governance and union representatives and constituencies of the college.

INFORMATIONAL ITEMS

Ken Motsenbocker, Interim CFO reviewed the following informational items provided in the packet: Bid Renewal: Professional Printing Services
Budget Transfer Report 2022-23.

Adjourned

There being no further business, at 5:50 P.M., on motion by Trustee Hamlin, and a second by Trustee Russell, and a unanimous vote, the Board of Trustees Finance & Facilities Committee adjourned.

Prepared by,
Penny Hamilton
Assistant Secretary of the Board

Submitted by,
Trustee Martin
Finance & Facilities Committee

Next Meeting: Wednesday, February 1, 2023 – Stage 14, 2nd Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
MEETING MINUTES
January 4, 2022 Stage 14, FLCC Main
Campus Presiding: Trustee Geise

Committee Members Present: Trustee Abraham, Trustee Astles, Trustee Cushman, Trustee Geise, Trustee Hamlin, Trustee Martin, Trustee Mihalik, Trustee Russell, Nita Schumacher

Excused: Trustee Cass

Others Present:

Staff and Students: Dr. Sim Covington, Penny Hamilton, Cassy Kent, Ken Motsenbocker, Louis Noce, Dr. Robert Nye, Michelle Polowchak, Cheryl, Ten Ecyk, Dr. Carol Urbaitis

Guests: Meeting had a total of 5 participants at the start of the meeting; some guests joined via Webex call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

Call to Order

At 6:15 P.M., Trustee Geise called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Trustee Geise requested if there is anyone that has a public comment, and if watching the WebEx, you can call in and identify yourself. Not seeing or hearing anyone, there were no comments made.

Approve the Consent Agenda

Trustee Geise requested a motion to approve the Consent Agenda. On motion by Trustee Cushman, and a second by Trustee Astles, the FLCC Board of Trustees unanimously approved the consent agenda.

Old Business

Trustee Mihalk asked if in the future would there be a presentation regarding funds we have set aside for mini grants? Dr. Nye indicated that yes there will be a presentation that will tie into the strategic plan. Possibly near the end of the spring semester relating to how the funds can be used in the various categories.

New Business

None noted

Chair's Report

Trustee Geise has nothing at this time. She explained that reading materials were distributed tonight please bring back to the next meeting to share with others.

President's Report

Dr. Nye explained that his report is in the packet. Important key update that he is sad to announce that Michelle Polowchak will be leaving us. He would like to thank Michelle for the wonderful work she has done. Other Board Members thanked Michelle for everything she has done for FLCC. Dr. Nye explained that we are in the process of deciding soon regarding the CFO search. Dr. Nye explained

that Ed Kelty is the Chair for the Provost search that is underway, and we are looking forward to getting a great candidate for our next Provost. Another highlight noted is our collaboration with the county and the use of our building space and county building spaces. We are in discussion with the county on bringing potential staff into the law enforcement program. There are financial encumbrances for students, and we are increasing the amount to \$500 to assist students. This increased debt will assist students for the right reasons for them to continue their studies.

Student Trustee Report

Trustee Schumacher shared an observation, right before Christmas break in the cafeteria the movie, Polar Express was playing and there was hot chocolate being served in the cafeteria. The majority of students in the café were singing and dancing together it was beautiful, and lovely the last day of finals.

Audit and ERM Committee

Trustee Astles nothing

Board Development

Trustee Abraham or Trustee Mihalik mentioned that they plan to meet next Friday afternoon.

FLCC Association Report

Trustee Cass had a report in the packet.

FLCC Foundation

Trustee Geise noted that Louis Noce will have more on the numbers at the next meeting. Mr. Noce explained that the Vintners and Valentines tickets are on sale, move quickly, they sell out fast.

NYCCT

Trustee Mihalik wanted to mention that she produced the report in front of you. Please let her know if you would like it sent to you or not. Trustee Cushman is in the process of meeting with the governor's office, can't say that everyone is excited about it, it is a multiyear process, there are perception issues to work through. The new Chancellor starts this week. He is on Dr. Nye's calendar to talk. Dr. Nye's understanding is that he has an appreciation of community colleges and hopefully that will be helpful in the long run. NYCCT will be sending a letter to the Chancellor.

Student Corporation

Trustee Cushman does not have a report due to the students not being here at this time.

Announcements

At 6:30 P.M. Board of Trustees Chair Geise called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (f), with trustees and an FLCC staff member [Dr. Robert K. Nye, FLCC President] to discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law.

On motion by Trustee Martin and a second by Trustee Hamlin, the FLCC Board of Trustees unanimously entered executive session.

Matters pertaining to the employment of a particular person or matters leading to the employment of a particular person was discussed. No action was taken.

At 7:33 P.M., on motion by Trustee Martin and a second by Trustee Astles, the FLCC Board of Trustees unanimously adjourned the Executive Session.

At 7:33 P.M., on motion by Trustee Cushman and a second by Trustee Hamlin, the FLCC Board of Trustees unanimously adjourned their open meeting.

Prepared by,
Penny Hamilton
Assistant Secretary to the Board

Submitted by,
Trustee Mary Joan Geise
Chair, FLCC Board of Trustees

Next Meeting: Wednesday, February 1, 2023– Stage 14, 2nd Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).

DRAFT